

**As this is the formal CATRENE (PO) template, any unauthorized change in content and structure of this document will not be accepted.**

**Project Outline**

**(V.2.1)**

**TITLE**

**………………….**

**Work areas involved: xxxxx**

(please refer to the CATRENE White Book, part C (VMS and annex 1,3))

This document will be treated in strict confidentiality.
It will be seen only by persons who have signed a Declaration of non-Disclosure

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| **NOTE:**  The total number of pages of the full document shall by no means exceed 20 pages Fill in the § 7 with the project duration (p.5), to update the table of contents automatically just click right in the table of contents and choose ‘Update Field’: update entire table. **POs with more than 20 pages *might* be rejected.** Use Font size 11.  |

# List of partners (including subcontractors)

## Partners:

 (The description must be in Annex)

(please tick 1 box)  **Large firm SME**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Country** | **Address** |  |  |
| **Company X****(project leader)** |  |  |  |  |
| **Company Y** |  |  |  |  |
| **…** |  |  |  |  |
|  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **Institute W** |  |  |
| **University Z** |  |  |
| **…** |  |  |

Subcontractors:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name** | **Country** | **Address** | **Sub-contractor****To Partner:** | **Large firm** | **SME** | **Uni/****Institute** |
| **…** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

# Executive summary

Text giving a short clear description of your project goal, partnership, planned deliverables and expected benefits (max 80 words). Be as specific as possible and quantify where ever it is possible.

# Project rational (business, technical, cooperation)

Quantify as much as possible.

## General and technical goals

This project aims at……..and will therefore……. (Quantify as much as possible)

## European value chain

Describe which part of the value chain will be in the project and what it means businesswise (added value).

## Innovation beyond state of the art

## Short description of technical problems to solve

## Distinction from potential forerunner and active projects

These projects can be all kind of subsidised projects (Eureka, EU, national, regional,…)

Project name …, financed by…

## Exploitation plan / Dissemination of Results consolidated on project level

Project results which will be commercialised or implemented in company processes

Patents planned

Standardisation planned

Results which will go into lectures of academic organisations

# Description of the work plan

List of planned work packages:

|  |  |  |
| --- | --- | --- |
| **Work package #** | **Title / Objective** | **Partners involved (x)** |
| **WP 1** | **few lines (will be detailed in the Full proposal)**  | **Name, country, person months** |
| **…** |  |  |
| **WP n** |  |  |

(x) underline WP leader

# Consortium description

In this project a competent consortium will work together, consisting of:

## General description and of the work structure and the interfaces within the consortium

Description of work structure (relation between the work packages)

## Co-operation Matrix

**Partners**

**X**

**Y**

**Partners**

**Z**

**Z =** Nature of operation (Spec, review, manufacturing, validation, information…) between partners X and partner Y.

#

**Partner 1**

* **Short description of the role within the consortium**
* **Describe the exploitation plan**
* **Expected benefit and potential synergies by the cooperation in the consortium**

**Partner 2**

* **Short description of the role within the consortium**
* **Describe the exploitation plan**
* **Expected benefit and potential synergies by the cooperation in the consortium**
* **…**

**Partner n**

* **Short description of the role within the consortium**
* **Describe the exploitation plan**
* **Expected benefit and potential synergies by the cooperation in the consortium**

# Resources information

**Effort per year for the project in person.years per partner, with split per country, as initially planned**

[fill in the fields related to your project duration. See 5]

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Manpower** |  | **2012** | **2013** | **2014** | **2015** | **Total** |
| **Partner x** | [country A] |  |  |  |  |  |
|  | [country B] |  |  |  |  |  |
| **Sub-total Partner x** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Partner y** | [country A] |  |  |  |  |  |
|  | [country B] |  |  |  |  |  |
| **Sub-total Partner y** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **...** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Total P.Y** |  |  |  |  |  |  |

**Effort per year for the project in person.years per country**

[same remark as above]

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Manpower** | **2012** | **2013** | **2014** | **2015** | **Total** |
| [country A] |  |  |  |  |  |
| [country B] |  |  |  |  |  |
| … |  |  |  |  |  |
| [country X] |  |  |  |  |  |
| **Total P.Y** |  |  |  |  |  |

# Project duration (start: dd.mm.yyyy, end: dd.mm.yyyy)

# Contact persons

**Project leader (Contact person for the Project):**

(main interface to CATRENE organisation for project application, selection and monitoring)

**Project Leader (name of company)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **First Name** | **telephone** | **e-mail** |  **full address** |
|  |  |  |  |  |

Responsible persons for each partner in each participating country

(mainly intended to facilitate discussions between partners and their local Public authorities)

Partner X\* in Country A

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **First Name** | **telephone** | **e-mail** |  **full address** |
|  |  |  |  |  |

**Partner X in Country B**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **First Name** | **telephone** | **e-mail** |  **full address** |
|  |  |  |  |  |

**Partner Y\* in Country A**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **First Name** | **telephone** | **e-mail** |  **full address** |
|  |  |  |  |  |

**Partner Y in Country B**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **First Name** | **telephone** | **e-mail** |  **full address** |
|  |  |  |  |  |

\* Indicate country co-ordinator for the national partners, if applicable

Etc.

**Annex:** **Short description per partner of the background and main competence within the consortium**